

Vacancy at the German Jordanian University in Amman. Jordan

The German Jordanian University (GJU) is a public Jordanian university that is based on the model of German universities of Applied Sciences. It was established in 2005 upon an agreement between the German and Jordanian governments. At present, approximately 4,500 students are enrolled at GJU. All GJU bachelor students spend one year of their studies in Germany, for which they receive professional, linguistic and cultural preparation in the first three years. The "German Dimension" therefore plays a central role in all courses of study.

For the Federal Government and the Federal Ministry of Education and Research in Germany, GJU is one of their most important international higher education projects, which is funded by the German Academic Exchange Service (DAAD) as part of the program "Transnational Education – Promotion of Binational Universities". The University of Applied Sciences Magdeburg-Stendal (UAS Magdeburg-Stendal) is the project-governing university in Germany. It has established a Project Office, which works closely with GJU.

At the International Affairs Department at GJU in Amman, the following position is vacant:

Program Mobility Coordinator

Job Tasks:

- Coordination of Flying Faculty program funded by UAS Magdeburg-Stendal via DAAD-funds
- Preparation of visitor program for Incoming Staff Mobilities
- Coordination of Student Group Mobility Program funded by UAS Magdeburg-Stendal via DAAD-funds
- Coordination of Staff Mobility Program ("Train the trainer") funded by UAS Magdeburg-Stendal via DAAD-funds
- Organization of the annual summer course "Arabic Language and Culture" for German exchange students
- Regular correspondence and coordination with professors from German partner universities
- Preparing information and giving intercultural presentation for international guests
- Collaboration with DAAD and German political foundations (FES, FNF, HSS, KAS) based in Amman
- Regular consultation and coordination with GJU Project Office at UAS Magdeburg-Stendal
- Participation in GJU Open Day, German/International Week, other events & conferences

Qualifications:

- Master Degree
- Work experience at a German university and/or a university abroad or in international organizations of at least one year
- Native in German & fluent in English language, Arabic is an advantage
- Secure use of MS-Office programs (Excel in particular)
- High organizational talent & concise and structured work
- Confident and cultivated appearance
- Intercultural competence and resilience
- Willingness to participate in events

Start: As of now

Remuneration for the position:

The position is remunerated at GJU with a local salary according to the academic qualification. In addition, EU citizens receive a DAAD top-up, which is contractually agreed upon with University of Applied Sciences Magdeburg-Stendal as the project-governing German institution.

Application Deadline: 20th June 2022

Application:

Please send your application in German or English (cover letter, CV, certificates) as one PDF file to:

IO.Director@gju.edu.jo

Stefanie Kirsch

Director, International Affairs Department

German Jordanian University

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<http://www.gju.edu.jo/content/international-affairs-department-435>